



Southern Placement Exchange



MESSAGE TO EMPLOYER

Employer Name: _____ Employer #: _____

Employer Institution: _____ Date: _____

Position #: _____ Position(s): _____

- I am interested in your position and would like to schedule an interview time.
- Thank you for your interview offer. However, I will not be able to interview at this time.
- Other

Candidate Name: _____ Candidate #: _____

Please drop off at the Scheduling Center in the Employer Area.



Southern Placement Exchange



MESSAGE TO EMPLOYER

Employer Name: _____ Employer #: _____

Employer Institution: _____ Date: _____

Position #: _____ Position(s): _____

- I am interested in your position and would like to schedule an interview time.
- Thank you for your interview offer. However, I will not be able to interview at this time.
- Other

Candidate Name: _____ Candidate #: _____

Please drop off at the Scheduling Center in the Employer Area.